

Wayne Regional Office 12723 Telegraph Rd., Suite 200 Redford, MI 48239

Phone: 313.794.5653

Fax: 313.242.0492

HOME STUDY CHECKLIST		
TRAINING	Family Income and Expense Form	2 weeks' worth Grocery Receipts
Judson Center FP Orientation	Policy Receipt and Agreement Emergency Evacuation Form	Credit Card or Student Loan Payments
PRIDE Sessions 1,2,3 Certificate	Emergency Evacuation Form	Pet Vaccinations
PRIDE Sessions 4 & 6 Certificate	DOCUMENTATION NEEDED FROM	Pet License
CPR Certification for both Applicants	FOSTER PARENT APPLICANTS	DOCUMENTS NEED FROM
Reasonable and Prudent Parent Standard	Foster Parent Applicants Birth Certificate	SUBSTITUTE CAREGIVER
First Aid Certification	TB Test Results (all household members over 3)	Must be over the age of 18
Can be completed at:	Medical Statement (all household members)	Signed Alternate Care Provider Contract
www.firstaidforfree.com	 Vaccination Record(s) for any minors living in the 	Signed Alternate Care Provider Contract
Please note: Training done on the above website must be	home	Please note: Anyone not on the foster license you plan to
completed using Internet Explorer with all pop-up blockers disabled	 Proof of Income (most recent year's W-2 or one month's paycheck stubs) 	leave a foster child alone with must submit this paperwork and be approved prior to use.
HOME STUDY QUESTIONNAIRES	☐ Child Support Payments (if applicable)	paperwork and be approved prior to use.
_	☐ Child Support Income (if applicable)	
Licensing Home Study – Part I Licensing Home Study – Part II	Food or Cash Assistance (if applicable)	
(All household members over 18 y/o)	 Section 8 or HUD Housing Documentation (if applicable) 	
Licensing Home Study – Part III	Any Other Income (must be claimed on taxes)	
Licensing Home Study – Part IV	Copy of Driver's License	
(Minor children living in the home)	Vehicle Registration	
Licensing Home Study – Part V	Gun Registration (if applicable)	
(Adult children not living in the home)	Copy of CCW/CPL License (if applicable)	
DOLLOGG BROWINGS BY HIDCON	☐ Proof of Auto Insurance	
POLICES PROVIDED BY JUDSON	Copy of Marriage License (if applicable)	
CENTER THAT MUST BE COMPLETED	☐ Divorce Decree (if applicable)	
Character References (3-5 non-relatives)	Copy of Rental Agreement or Mortgage Statement	
Behavior Questionnaire/ Child Placement Preferences	Most Recent Utility Bills:	
Directions to Home	Gas, Electric, Water	
Emergency Contact Information	Car payments	
Tornado Plan	Car Insurance Premium Statement	
Fire Plan	Cable/Internet Bill Cell Phone Bill	
_	Cell Filolie Bill	

www.judsoncenter.org